

## MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 2

The regular meeting of the Board of Directors of Willacy County Drainage District No. 2 convened on February 14, 2024 at 2:00 p.m., at the office of Willacy County Drainage District No. 1 in Lyford, Texas, pursuant to notice duly given as required by law. Present were:

John Lee DeWitt, President  
Gary Palousek, Secretary  
Francisco R. Torres, Director  
Paul Greenhill, WCDD No. 1 Manager  
B.R. Dossett, Attorney

Absent: Dennis Hoot and J.T. Mayo, Directors

President John Lee DeWitt called meeting to order at 2:00 p.m. and presided.

1. Minutes. The minutes of the January 10, 2024 meeting were presented. The motion was made by Francisco R. Torres and seconded by Gary Palousek to approve the minutes of the January 10, 2024 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared, and no comments submitted.
3. Projects: Willacy County Drainage District No. 2 Regional Detention Facilities. Project No. 40088–Willamar Drain Widening.
  - 3.1 Status Report. Manager Greenhill presented a drone video showing the work accomplished as of February 13, 2024. All of the ditch widening has been completed. Replacement of the road crossing 8 is in progress. The only work that remains is the road crossings and installation of the new down drains. It is anticipated that all work should be completed timely.
  - 3.2 Make decisions requiring Board Action. No action is required at this time.
4. Projects: San Perlita Relief Drain
  - 4.1 Phase 1. Segment between Raymondville Drain and F.M 1762/San Perlita Road:  
The County has reported that the Project Engineer, Munoz, is working on the project plans.
  - 4.2 Phase 2. Segment South of F.M 1762/San Perlita Road. Status: No change in status–still waiting on the plans for Phase I.
  - 4.3 Make decisions requiring Board action. No action is required at this time.
5. Reports.
  - 5.1 Manager:
    - (a) Work accomplished since last meeting. Report presented.
    - (b) TxDOT Highway 186 raising project. Status: no change in status since the September 13, 2023 meeting.
  - 5.2 Attorney
    - (a) 2024 Special Purpose District Report. Will be filed prior to April 1, 2024

deadline.

- (b) May 24, 2024 Election. *The deadline for filing an application for a place on the ballot is February 16, 2024.* To date, each candidate is unopposed. The deadline for filing a declaration of write-in candidacy is February 20, 2024. The deadlines for filing an application for place on the ballot and a declaration of write-in candidacy pass and the three candidates are unopposed, at the April Board meeting the election can be cancelled and the candidates declared elected.

6. Financial.

6.1 Monthly Reports. Financial reports for the month of January 2024 were presented and reviewed.

6.2 Payment of Accounts.

- (a) The accounts paid in the month of December 2023 were presented:

Dossett Law Office	#2466	\$150.00 Retainer
Willacy County Drainage District #1	#2467	\$4,628.25 Admin Fees
SANTCANT IT Services	ACH	<u>\$300.00</u> Maintenance Fee
Total		\$5,078.25

The motion was made by Francisco Torres and seconded by Gary Palousek that the accounts paid during the month of December 2023 be approved. Following a discussion, the motion unanimously carried. It was noted that no draw requests for Project 4088 were submitted in the month of December 2024.

- (b) The accounts paid in the month of January 2024 were presented:

Dossett Law Office	#2468	\$150.00 Retainer
Willacy County Drainage District #1	#2469	\$4,575.32 Admin Fees
SANTCANT IT Services	ACH	\$300.00 Maintenance Fee\
Intuit QuickBooks Accounting Software	ACH	<u>\$300.00</u> Maintenance Fee
Total		\$5,690.39

Project 4008

Mor-Wil, LLC	#1010	\$151,111.59
Sigler, Winston Engineering Serv.	#1011	<u>\$11,139.00</u>
Total		\$162,250.59

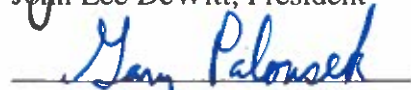
The motion was made by Francisco Torres and seconded by Gary Palousek that the accounts paid during the month of January 2024 be approved. Following a discussion, the motion unanimously carried.

7. Take up such other matters as may properly be brought before the Board. No other

matters were brought before the board.

8. Adjournment. The motion was made and seconded that the meeting be adjourned, whereupon the meeting was adjourned at 2:46 p.m.

  
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John Lee DeWitt, President

  
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Gary Palousek, Secretary