

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 2

The regular meeting of the Board of Directors of Willacy County Drainage District No. 2 convened on December 13, 2022 at 11:00 a.m., at the office of Willacy County Drainage District No. 1 in Lyford, Texas, pursuant to notice duly given as required by law. Present were:

John Lee DeWitt, President
Dennis Hoot, Director
Francisco R. Torres, Director
Paul Greenhill WCDD No. 1, District Manager
B.R. Dossett, Attorney

Absent: Gary Palousek, and J.T. Mayo

President John Lee DeWitt called meeting to order at 11:10 a.m. and presided.

1. Minutes. The minutes of the September 14, 2022 meeting were presented. The motion was made by Dennis Hoot and seconded by Frank Torres to approve the minutes of the September 14, 2022 meeting. Following a discussion, the motion unanimously carried. It was noted that Board meetings were not held in October and November
2. Public Comment Period. No one appeared, and no comments submitted.
3. Audit of 2022 Fiscal Year. The motion was made by Frank Torres to approve Buffo & Berkman CPA to conduct the audit of the 2022 fiscal year and not to exceed \$4,000.00 in cost. The motion was seconded by Dennis Hoot. Following a discussion, the motion unanimously carried. President DeWitt signed the engagement letter.
4. Personnel--2023 Holiday Schedule. The Willacy County Drainage District No. 1 holiday schedule for 2023 was presented and reviewed.
5. Executive Session pursuant to Section 551.074. Executive session not convened. This item was placed on the agenda in error. It was noted that the District has no employees. The District reimburses Willacy County Drainage District No. 1 pursuant to interlocal cooperation agreement.
6. Reconvene in open session. Not applicable. Executive Session not held.
7. Projects: Willacy County Drainage District No. 2 Regional Detention Facilities. Project No. 40088.
 - 7.1 Status Report. SWG Engineering, LLC status report has been rescheduled for the January 11, 2023 board meeting.
 - 7.2 Make decisions requiring Board Action. No other action is required at this time.
8. Projects: San Perlita Relief Drain. County grant application submitted. There has been no action on the grant application. It was noted that the County's application only covers the segment of the drain between the Raymondville Drain and FM 1762 / San Perlita Road. A general discussion of the project south of FM 1762 followed.

9. Reports.

9.1 Manager:

- a. Work accomplished since last meeting. Report presented. End of year work has been completed for Drainage District No.2 territory. Willacy County Drainage District No. 1 equipment has been moved to the district's yard for end of year repair and maintenance.
- b. Willamar drain – TxDOT Highway 186 raising project. No change in status. TxDOT still has not provided the date that work will commence.

9.2 Attorney.

- a. 2023 Eminent Domain Report (calendar year 2022). Submitted on November 1, 2022.
- b. 2024 Election. Changes to website to prepare for 2024 election discussed.

10. Financial.

10.1 Monthly Reports.

- a. Investment Report for 3rd Quarter 2022 presented.
- b. Financial reports for months of October, and November 2022 were presented and reviewed.

10.2 Payment of accounts for month of October, and November 2022. The motion was made by Frank Torres and seconded by Dennis Hoot to approve expenditures for October totaling \$17,172.67, beginning with check #2381 and ending in number #2385, and expenditures for November totaling \$6,752.03, beginning with check number #2386 and ending with check #2390. Following a discussion, the motion unanimously carried.

October

Dossett Law Office	#2381	\$ 150.00	August Retainer
SANTCANT IT Services	#2382	\$ 300.00	August Retainer
Willacy County Drainage District #1	#2383	\$ 4,818.67	Admin. Fees
Willacy County Drainage District #1	#2384	\$ 11,610.00	Ditch Maint.
Advertising, Raymondville Chron	#2385	\$ 294.00	Advertise. Fees
	Total	\$ 17,172.67	

October – Project 4008

Sigler, Winston Engineering Serv.	#1002	\$ 29,850.00	Eng. Services
	Total	\$ 00.00	

November

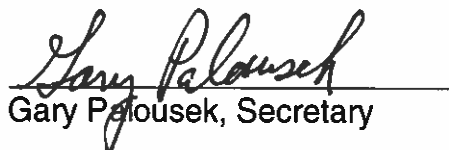
Dossett Law Office	#2386	\$ 150.00	Nov. Retainer
SANTCANT IT Services	#2387	\$ 300.00	Nov. Maintenance
Willacy County Drainage District #1	#2388	\$ 4,139.03	Admin. Fees
Texas Farm Bureau Insurance	#2389	\$ 509.00	Annual Auto Ins.
Variety Flowers	#2390	\$ 150.00	Flower Service
	Total	\$ 6,752.03	

November – Project 4008

-	-	\$ 00.00	-
	Total	\$ 00.00	

- 11 Take up such other matters as may properly be brought before the Board. No other matters were brought before the board.
- 12 Adjournment. The motion was made and seconded that the meeting be adjourned, whereupon the meeting was adjourned at 2:45 p.m.


John Lee DeWitt, President


Gary Palousek, Secretary